



SPECIFICATION FOR THE POST OF DAY SERVICE TRAINER

These are the qualities we believe to be necessary to do this job.

You should clearly show in your application how your skills/experience potential meet some or all of them, as the shortlisting decision will be based on our assessment of you against these criteria.

The final assessment process will also seek to assess these characteristics.

	ESSENTIAL	USEFUL
Education/Qualifications		Relevant qualifications e.g. C.S.S, C.Q.S.W, N.V.Q
Work Experience	<ul style="list-style-type: none"> - Working with adults with learning difficulties. - Working within teams. - Working with needs of black and minority groups. 	<ul style="list-style-type: none"> - Working in Day Service for people with learning difficulties and Autism. - Working with people with challenging behaviour. - Keyworking.
Other Experience		<ul style="list-style-type: none"> - Any experience of voluntary work with people with learning difficulties.
Communication Skills: Written/Verbal	<ul style="list-style-type: none"> - Written ability to maintain records. - Verbal experience of communicating with people with learning difficulties and their families. - Giving clear and sensitive feedback to users, carers and colleagues. 	<ul style="list-style-type: none"> - Written experience of producing written assessments. - Verbal experience of liaison with other professionals. - Specialist communication skills e.g. Makaton.
Administrative/ Organisational skills	<ul style="list-style-type: none"> - Experience of planning and preparing work 	
Knowledge/Skills	<ul style="list-style-type: none"> - Knowledge of Autism. - Knowledge of 'ordinary life'. - Principles of working with learning difficulties. 	<ul style="list-style-type: none"> - Knowledge/previous experience. 1. Art 2. Drama/music 3. Group activities 4. Gardening
Other Requirements	<ul style="list-style-type: none"> - Awareness of minority ethnic & Equal Opportunities issues. 	<ul style="list-style-type: none"> - Ability to speak a community language.